

2022 TWO RIVERS RENAISSANCE FAIRE VENDOR APPLICATION & CONTRACT

GENERAL EVENT INFORMATION			
<u>DATES & TIMES</u> Friday, February 4th, 2022 10:00am to 5:00pm Saturday, February 5th, 2022 10:00am to 10:00pm Sunday, February 6th, 2022 10:00am to 5:00pm		<u>MAIL COMPLETED APPLICATION TO</u> Hasvashire Festivals Inc. 2108 Runabout Drive Lake Havasu City, AZ 86403	
<u>EVENT LOCATION</u> Yuma County Fairgrounds Use 21/2 E entrance 2520 E 32nd St, Yuma, AZ 85365		<u>CONTACT INFORMATION</u> Faire Director: Desire Foster tworiversfaire@gmail.com	
VENDOR INFORMATION			
Vendor Name (as listed on website & in Event Program): _____ Contact Name: _____ Mailing Address: _____ City, State, Zip: _____ Contact Phone Number: _____ Email Address: _____ 24 Hour Emergency Contact Name & Phone # During Event: _____		<input type="checkbox"/> Not for Profit: Charities with a designated IRS nonprofit status <input type="checkbox"/> Arts, crafts and commercial: Hand make/create/assemble/manufactured <input type="checkbox"/> Food: Make fresh food on site (Food vendor spaces are limited DO NOT send payment with your application unless approved by the faire director) ___ Check here if you can be open after dark on Saturday. This is not required, but will determine your booth placement. No electricity provided. Please supply your own battery-operated lights. List all items being sold (menu items and/or product list): _____ _____	
VENDOR BOOTH SPACE (Prices are for full 3-day event)			
ONSITE CAMPING SPACES NEEDED RV ___ \$20 PER NIGHT TENT ___ \$5 PER NIGHT Passes Needed _____ *Please note- The camping fees are set by the Yuma County Fairgrounds. Prices listed now may be subject to change.	COMMERCIAL/FOOD 100 sq ft: \$350 <input type="checkbox"/> 200 sq ft: \$425 <input type="checkbox"/> 300 sq ft: \$500 <input type="checkbox"/> 400 sq ft: \$575 <input type="checkbox"/>	ARTS & CRAFTS 100 sq ft: \$175 <input type="checkbox"/> 200 sq ft: \$235 <input type="checkbox"/> 300 sq ft: \$295 <input type="checkbox"/> 400 sq ft: \$355 <input type="checkbox"/> Odd, shaped booths will be priced per total sq. ft.	NOT FOR PROFIT (10' wide x 10' deep) <input type="checkbox"/> Yuma Based: Free with approved application & insurance <input type="checkbox"/> Not Yuma Based: \$25
Use the space to the right to explain or sketch your actual booth size requirements, including length, width, & booth orientation. This information will be used to verify the accuracy of your booth charge, as well as for booth placement at the venue. APPLICATION WILL BE MARKED INCOMPLETE WITHOUT THIS DETAIL.			
VENDOR PAYMENT			
Booth Price: \$ _____ Camping fees: \$ _____ Total amount due: \$ _____	Payment must be included with the submission of your application: <input type="checkbox"/> Check included, made payable to: Havashire Festivals Inc. (Food Vendors withhold until accepted into the event.) <input type="checkbox"/> By credit card through PayPal invoice (includes 6% processing fee), sent to the following email address: _____		
EXHIBITOR REQUIREMENTS			
<u>IMPORTANT NOTICE:</u> The Vendor Committee will review applications in the order in which they are received. In an effort to avoid excessive vendor product duplication, the date of application receipt may be used to determine individual vendor category selection. You will be notified via email if you have been accepted as a vendor for this event. Once notified, we expect you, in ample time before the event, to secure the following: 1) Insurance; 2) Vendors are required to obtain, and submit copies to Havashire Festivals Inc., all necessary permits on site in order to operate on the festival grounds. If you are forced to close by any government agency for failure to obtain, or			

comply with, proper and necessary permits/licenses, Havashire Festivals Inc., the Yuma County Fairgrounds are not liable for vendor's losses. Havashire Festivals Inc. will not refund fees.

Sales Tax: All vendors are responsible for keeping track of their sales and paying Arizona State Tax. A list of all vendors will be submitted to the Arizona Department of Revenue following the event.

If you are not accepted as a vendor at this year's event, you will be notified via email and will be issued a full refund at that time.

APPLICATION DEADLINE is January 8th, 2022

CANCELLATIONS: Havashire Festivals Inc. Must be notified of cancellations in writing no later than January 8, 2022 in order to receive a full refund (minus \$35.00 processing fees), and by January 25, 2022 for a 50% refund (minus \$35.00 processing fees). Any cancellations made after January 25, 2022 will not be eligible for a refund.

The Two Rivers Renaissance Faire is a rain or shine outdoor event, and as such, may be vulnerable to weather. Vendors understand that fees are not refundable due to inclement weather, interruptions in the faire schedule due to weather, dangerous conditions, pandemic, acts or threats of terrorism, acts of god, natural disaster, or war.

I hereby state that I have read all the Vendor Rules and Regulations in this packet and agree to abide by all rules or risk being removed from this show and/or excluded from future shows. I understand that this is an agreement made between me and Havashire Festivals Inc. I am the authorized vendor listed on the application, and all information has been completed to the best of my knowledge.

Vendor Name

Vendor Signature

Date



Please Initial _____

Business Hours: Vendor is required to be open Friday through Sunday. Hours for 2020 are Friday 10am-5pm, Saturday 10am-10pm and Sunday 10am-5pm.

- Insurance/ Indemnification: Vendors must carry their own coverage. All Vendors must include Havashire Festivals Inc., The Yuma County Fairgrounds and their agents, and employees under any existing insurance policy. Vendors must obtain a rider from their insurance company naming Havashire Festivals Inc., The Yuma County Fairgrounds, their agents, and employees as co-insured's. As contractor, vendors, performers and all participants agree, by accepting this agreement, regardless of coverage under any insurance policy, to pay all costs necessary to indemnify, defend and hold Havashire Festivals Inc., and the Yuma County Fairgrounds harmless from all claims, demands, actions, attorney's fees, costs and expenses based on or arising out of any acts, errors, omissions, fault, or negligence of contractor or its principals, employees, subcontractors or other agents while performing services under this contract. All participants agree to indemnify, defend, and hold harmless, Havashire Festivals Inc., the Yuma County Fairgrounds, and any of their sponsors, officers, employees, and agents from any loss, theft, damage or injury to any person or property during the event.
- Decency: Havashire Festivals Inc. will not allow the sale of merchandise that offends community standards or depicts or suggests illegal drug use or related paraphernalia. Havashire Festivals Inc. has final say as to the appropriateness of all merchandise. Noncompliance will result in immediate expulsion.
- Fire Inspections/Fireproofing: All vendors will be required to have a fire extinguisher with a minimum rating of 2A10B:C and it must have been serviced within the last year by a licensed state fire protection company. Each extinguisher will bear a tag with the servicing information.
- Cell Phones: To maintain the proper atmosphere and create the best experience possible for all, cell phones must be out of sight and earshot during show hours.
- Permits: Vendors are not required to have local city permits as they are covered under The Yuma County Fairgrounds. A valid TPT is necessary.
- Sales Tax: Sales tax in Yuma is 8.412% All vendors are responsible for keeping track of their sales and paying Arizona State Tax. A list of all vendors will be submitted to the Arizona Department of Revenue following the event.
- Alcohol/Controlled Substances: The sale of alcoholic beverages is strictly licensed and controlled. Alcoholic beverages will only be available at the Pub. No other sale of alcoholic beverages will be permitted. Under no circumstances are any controlled substances allowed on the festival site. Anyone with controlled substances in their possession on the show site is subject to immediate expulsion. A zero-tolerance policy will be in effect.
- Animals: **The Yuma County Fairgrounds has a strict No Pets policy.** Only hired animal acts and service animals allowed.
- Water: Potable water will be accessible.
- Set Up/Tear Down: All vendors will be set up and ready for business by the scheduled gate opening, (10:00 am) Friday morning. Vendors will be allowed onto the grounds starting 8:00 am Thursday. All vendors are to vacate the park grounds by 12:00 noon Monday. Vendors are allowed to camp on the grounds for the duration of the event. All modern
- tents set up on site will be in tent city. All vehicles are to be removed from field to vendor parking areas.

- Business Structures/Participant Costumes: Vendors must provide their own tents, tables, chairs, shade cover/tent, lights, etc. Booths regardless of type, must have the look and feel of structures of the Renaissance period. Pop-ups must have all modern looking metal, inside and out, covered with fabric or other covering. For all first-time applicants, a photo of your booth must accompany this application. Havashire Festivals Inc. is the final judge of appropriateness. Participants shall be in Renaissance, pirate or faerie garb. and should at all times strive to emulate the speech and mannerisms of the European Renaissance time period, or pirate and fantasy environments.
- Security: Security will be provided for event. Notwithstanding, this is not meant as a guarantee. Havashire Festivals Inc, the Yuma County Fairgrounds, their sponsors, officers, employees, and agents are not responsible for any loss, theft, damage or injury to any person or property.
- Returned Checks: Any checks submitted to Havashire Festivals Inc. that are returned by the bank for insufficient funds will be run the maximum number of times allowed by the bank. If the check still does not clear, a \$35 dollar fee in addition to any bank fees, will be attached to the account of the sender.
- The Two Rivers Renaissance Faire is a rain or shine outdoor event, and as such, may be vulnerable to weather. Vendors understand that fees are not refundable due to inclement weather, interruptions in the faire schedule due to weather, dangerous conditions, pandemic, acts or threats of terrorism, acts of god, natural disaster, or war.
- Weapons: All weapons must be sheathed or always holstered. Any person found brandishing a weapon other than for a scheduled performance or re-enactment will be subject to immediate expulsion. All vendors selling weapons must provide string or ribbon for peace-tying and will advise customers to keep all weapons peace-tied.